

# Dance Showcase Company

## REGISTRATION FORM for Academy Classes

Dancer's Name: \_\_\_\_\_

Dancer's Date of Birth: \_\_\_\_\_ Grade in school 2010/11: \_\_\_\_\_

Parent's Names: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mom's Cell Phone: \_\_\_\_\_ Dad's Cell Phone: \_\_\_\_\_

\*Email (for statements and newsletters): \_\_\_\_\_

Please provide details of known medical conditions, or concerns that you may have in relation to your child: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

Tuition will be taken out of my account on an automated payment system at the 10<sup>th</sup> of each month. If I opt out of automated payment, I agree to pay monthly tuition by the 1<sup>st</sup> lesson of the month, or I will be charged \$10.00 late fee. I also agree to pay a \$20.00 fee for any check returned by the bank.

I also understand that tuition is determined on an annual basis and not pro-rated monthly. Some months may have more or less classes than others due to school holidays, etc. Tuition must be paid whether or not class is held.

I understand that Dance Showcase Company and faculty are in no way responsible for any harm or injury that may occur on or off the premises during any of the activities that my child may participate in. My insurance policy is the only source of reimbursement if injury occurs.

I have read, understand and agree with the statement above. I also have read the policies and procedures and will abide by those as well.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Choice of Class or Classes: \_\_\_\_\_ Monthly Tuition: \_\_\_\_\_

Day of Class: \_\_\_\_\_ Registration Fee: \_\_\_\_\_

# Dance Showcase Company

## POLICIES & PROCEDURES for Academy Classes

**Registration Fee:** A non-refundable registration fee of \$15.00 per person or \$25.00 per family, per year and first month tuition is due upon registration.

**Tuition:** Monthly tuition will be taken out of your account on an automated payment system on the 10<sup>th</sup> of each month. If you opt out of automated payment, you agree to pay monthly tuition by the 1<sup>st</sup> lesson of the month, or you will be charged a \$10.00 late fee. Also you will be charged a \$20.00 fee for any check returned by the bank. (If paying with cash please get a receipt.)

**Holidays:** DSC observes the same holidays as Alpine School District, and classes will not be held those days. However, we will not observe teacher comp days.

**Class Attendance:** It is expected that students attend their classes. There are NO refunds, credits or deductions for classes missed.

**Christmas Show:** The fee for the Christmas performance is included with the December tuition. Costumes will be simple and may have minimal costs.

**Costumes:** For the spring concert you will be required to purchase a costume that will range from \$45.00 - \$65.00 by December 1<sup>st</sup>. Once costumes are ordered there is no refund. To receive your costume you must have ALL TUITION and ALL COSTUME FEES paid in full.

**Spring Concert Fee/June Tuition:** Each Student will need to pay, in March, a concert fee of \$40.00. This will include June lessons, dress rehearsal, concert fees, friends and family free admission and rental of the High School etc.

**Changing or Dropping a class:** You must complete and sign a "Class Change Form" at the office or you will continue to be charged full tuition plus any late fees that may occur.

**Fundraisers:** We do offer fundraisers to help pay for costumes/tuition. There will be no cash refunds made for fundraiser profits. This is optional and what you make, you receive on your account.

**Dress Code:** A dress code is set for each class. Some are more specific than others. Please ask your child's teacher, or the front desk, what the appropriate attire is for that class. All students are required to have their hair pulled away from their face, and ballet students must have it in a neat bun.

**Class Observation:** Due to student distraction, we request that parents do not enter into the studio while class is in session.

**Office:** The office will be staffed Monday through Thursday, with a schedule posted. Parents or students who wish to speak to one of the teachers should plan to set an appointment with them. Teachers will be unavailable during and between scheduled class times. Please do not call Teachers or Directors at home.

**Parent Pickup:** PLEASE pick up your child after their class has been completed. Please do not leave your child at the studio longer than 10 minutes before or after their class has started or finished or you will be charged a fee. Thank you.